

Welcome to the 8J Team!

August 2009

8J Team Supply List

Please try to get the following supplies for your child by August 24th.

- #2 pencils – regular or mechanical
- Pens (blue or black) and a red pen for corrections
- Colored pencils
- Notebook paper
- 2 3-ring binders with dividers (smaller one for history only)
- 3 spiral notebooks (math, reading, & English)
- 5 - two-pocket folders (one for each class)
- Scientific calculator
- 2 boxes of Kleenex – to be given to your roundtable teacher
- 1 pack of 3 x 5 note cards
- Highlighter
- Jump drive

***Just a reminder:** Successful students replenish these supplies each quarter. ☺*

The BJHS Handy-Dandy Handbook

Although each student has been given a **BJHS Student Handbook**, the team has some expectations we wish to emphasize. By following these team expectations and the procedures outlined in the handbook (note especially the section on gum and tardiness), your child *will* achieve success during the 2008-2009 school year.

Team Expectations:

1. **Good attendance** is encouraged because it promotes good work & study habits.
2. **Work missed** due to illness must be made up (one day for every day absent). It is the student's responsibility to ask for the missed work, and/or make arrangements to stay after school to make up tests/quizzes if necessary.
3. If a student **misses a class** due to a school activity, it is the student's responsibility to make arrangements concerning missed work—prior to the missed day.
4. Students must learn to **complete and turn in work** on time.
5. **Notes** seen in class will be confiscated, and parents may be contacted if there is a concern about the content.
6. **No school bags** will be allowed in classrooms.
7. Teacher-assigned **detentions** for behavior or incomplete assignments are to be served the next day unless a written parent excuse is provided and other arrangements are made.
8. Regarding **field trips**: Appropriate school behavior during the school year is a criterion for participation on field trips.
9. Students are required to **be on time** to classes. On the third tardy, teachers will submit a referral to the assistant principal.
10. Cell phones will be turned off and placed in a safe location out of sight in order to maximize learning opportunities.

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Six Flags Eighth Grade Field Trip

Each year all 8th graders are invited to participate in the 8th grade field trip to Six Flags in St. Louis at the end of this school year. The teachers believe a student's difficulty in following school and class rules in the structured setting of the classroom causes concern about his/her behavior in the unstructured environment of a field trip. Therefore the following policy was established:

All students are eligible to attend the Six Flags trip unless:

- They are suspended any time during the year
- They receive a 3rd office referral during the year

If a student receives a suspension or 3rd referral, they will be allowed to participate only if a parent accompanies the student on the trip and pays the required fee.

Thank you for helping us set a positive example in our school.

Homework Help for Parents!

Have you ever wished you could know for certain what your child's homework assignment is? Every Monday the 8J Team emails the weekly assignments to parents who joined the 8J Google Group.

Email Mr. Jett at jetti@district87.org if you would like to join this exclusive club of informed parents!

Student Planner

Planning for a Successful Year!

A student planner is a tool to help students complete their homework more easily and consistently. It is also designed to teach organization and study skills. The habits that students develop during these first few weeks will set the tone for the rest of the school year. To assist the students with this goal, BJHS is providing a student planner for each student for the year. A pass log is provided at the back of the notebook, and is available for students to use at the teacher's discretion.

PLEASE ask to see your child's assignment notebook daily.

We Want to Hear From You

8J Contact Information

If you have questions or concerns, please feel free to contact us at BJHS (827-0086, ext. 236). Conferences are available between 9:15-9:45 and need to be set up with the team ahead of time.

We hope each student on the 8J team will have a successful and enjoyable year!

Sincerely,
The 8J Team

Mr. Jett (science), Mrs. Seneca (reading), Mrs. Twardowski (English), Ms. South- Law (history), Mrs. Stege (resource), Mrs. Zimmerman and Miss Slater (math), and Ms. Aplington (counselor).

Detach and return by August 21st to Round Table Teacher

Student Name _____

We the parent(s) or guardian(s) have read the letter explaining the 8J team expectations.

Parent/Guardian Signature _____ Phone # _____

It is very helpful for teachers to communicate with parents via email. Please provide your preferred email address: _____

SIDEBAR ARTICLES

This sidebar article was created with a text box. You can use a sidebar article for any information you want to keep separate from other articles or information that highlights an article next to it. These could include a list of contributors, addresses or contact information, a smaller self-contained story, a preview of the next issue, or a calendar of schedule. The example below shows a Calendar of Events.

CALENDAR OF EVENTS

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

Jump To and Jump From - Use these styles to indicate that an article continues on another page.

Mailing Address - Use this style in a mailing label to type the destination address.

POSTAGE - Use this style in a mailing label to type postage information.

Return Address - Use this style in a mailing label to type your address.

Picture Caption - Use this style to type a description of a picture or illustration.

Subtitle - Use this style to type sub-headings in an article.

Use PullQuote to excerpt text from the main text of a story to draw a reader's attention to the page. See page 4 for an example.



MORE WAYS TO CUSTOMIZE THIS TEMPLATE

FOOTERS

To change the text at the very bottom of each page of your newsletter, click Headers and Footers on the View menu. Use the Header and Footer toolbar to open the footer, and replace the sample text with your own text.

INSERT SYMBOL

It is a good idea to place a small symbol at the end of each article to let the reader know that the article is finished and will not continue onto another page. Position your cursor at the end of the article, click Symbol on the Insert menu, choose the symbol you want, and then click Insert.

BORDERS

You can use page borders and text box borders to change the appearance of your newsletter. Borders on text boxes help keep different articles separate, and can set off sidebar articles from the rest of the page. To change a text box border, select it, double click its edge and choose the Colors and Lines tab in the Format Auto Shape dialog box.

QUESTIONS AND ANSWERS

Q: I would like to change some of the text box shading to improve the print quality. Can that be done?

A: Yes. To change the shading or color of a text box, select it and double click its borders to open the Format Text Box dialog box. Click the colors and lines tab and then choose the new color from the Color drop-down list in the Fill section.

Q: What's the best way to print this newsletter?

A: Print page 2 on the back of page 1. Fold in half and mail with or without an envelope. For best results, use a medium to heavyweight paper. If you're mailing without an envelope, seal with a label.

Q: I would like to use my own clip art. How do I change the art without changing the design?

A: To change a picture, click on the picture, then point to Picture on the Insert menu and click From File. Choose a new picture, and click Insert.

Inserting and Editing Pictures

Type your sub-heading here

You can replace the pictures in this template with your company's art. Select the picture you want to replace, point to Picture in the Insert menu, and click From File. Choose a new picture and then click Insert. Select the Link to File box if you don't want to embed the art in the newsletter. This is a good idea if you need to minimize your file size; embedding a picture adds significantly to the size of the file.

To edit a picture, click on it to activate the Picture toolbar. You can use this toolbar to adjust brightness and contrast,

Choose a new picture, and click the Link to File box if you don't want to save the art with the newsletter.

change line properties and crop the image. For more detailed editing, double-click on the graphic to activate the drawing layer. ■

Q: How do I change the text and borders that appear at the bottom of every page?

A: Click Headers and Footers on the View menu. Use the Header and Footer toolbar to navigate among headers and footers, insert date or time, or format the page numbers. To change the text in the footer, select it and type your new text. To change the border, click Borders and Shading on the Format menu.

Q: Can I save a customized newsletter as a template for future editions?

A: Yes. First make any changes you want to this newsletter, then click Save As on the File menu. Choose Document Template from the Save as type drop down list (the extension should change from .doc to .dot). Save the file under a new name. Next time you want to create a newsletter, choose New from the File menu, then choose your template.

