



*McLean-DeWitt  
Education for  
Employment #350*

TOM FRAZIER  
Director

PEGGY BOBB  
Career Services Coordinator

EDWIN SARGENT  
Business Community Liaison

**PARTICIPATING  
SCHOOLS**

Bloomington  
Blue Ridge  
Calvary Baptist  
Central Catholic  
Clinton  
El Paso-Gridley  
Fieldcrest  
Heyworth  
LeRoy  
Lexington  
Normal Community  
Normal West  
Olympia  
Ridgeview  
Tri-Valley  
University High

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**MEMO TO:** Principals  
**MEMO FROM:** Tom Frazier  
Director  
**DATE:** September 6, 2011  
**RE:** **BACC FALL NIGHT COOP CLASS**  
**CC:** **Counselors**

The Fall Night Coop Class will begin on Tuesday, September 20, 2011 and end on Tuesday, November 22, 2011. Class will be held on Tuesday evenings at Normal Community West High School in Room 175 from 5:00 p.m. to 7:30 p.m. Concerns regarding grades, and adds/drops should be directed to the Bloomington Area Career Center.

There is a \$185.00 registration fee for the class. The student must provide full payment of the fee to be enrolled in the class. A registration form received without a fee will not be accepted and will be returned to the student's counselor. There will be NO refunds after the first session of class. Grades will only be released to schools of students who have met the requirements of the class and have paid the full tuition amount.

Night Coop is a high school credit class which meets only 10 times during a semester. Students are expected to attend every class for the entire class period. Attendance for the 1<sup>st</sup> class is mandatory. A maximum of one absence is allowed. Upon the second absence, the student will not be issued any credit for the class. Excellent classroom behavior and performance are mandatory. Students should conduct themselves in a mature manner, work during class time, complete any outside assignments received, follow the general classroom instruction, etc. Because the course is compressed into an 10-week period, students must have a job by the first class period. Students must be 16 years of age to participate. The student will receive .5 credit for classroom or 1.0 credit for the classroom and worksite. The BACC does not award credit. The credit will be given by the home school enrolling the student upon receiving a passing grade for the course.

All students must be enrolled by their school counselor. Counselors may enroll their students by mailing a completed registration form and \$185.00 or the student may bring the form with counselor signature and fee to the BACC office. Class size is limited. Students will be enrolled in the order completed registrations are received. Applications with tuition payment need to be in the BACC office no later than 3:00 p.m. on Monday, September 19, 2011. If you have any questions, please feel free to call Cathy Ponder or myself at 309.829.8671.