

Attachment

Fiscal Year 2009 Partnership Transit Entity Annual Plan and Budget Worksheet

PARTNERSHIP Name and Number: Heartland/McLean-DeWitt #7630

TRANSIT ENTITY: **Livingston Area Career Center**

\$ Each transit entity receiving funds from the Pathways Partnership must complete a separate worksheet.

\$ Each specific activity should only be listed once. If an activity addresses more than one Component, it may be noted within the original activity description.

\$ Each transit entity does not necessarily have to address all seven Components.

Transit Entity Contact Name/e-mail: **Tera Graves**

Partnerships for College and Career Success Components	SUPPORTING ACTIVITIES (Verb)	OUTPUT (Tangible)	EXPECTED OUTCOME (Noun with %, #)
<i>1. Collaboration</i>	<i>LACC meetings will take place during the year where all area within the school is represented.</i>	Meeting Minutes & Sign-in sheets	Plan 4 or more local meetings to develop local programs of study and activities to support CTE programs.
<i>2. Career Pathways – Program of Study Development</i>	<i>Align and update current course sequences to program of study through staff development.</i>	Programs of study.	Develop 1 program of study for the FYI school year. The topic will be digital media.
<i>3. Professional Development</i>	<i>Provide CTE teachers, administrator and counselors opportunities to attend conferences.</i> <i>Plan mandatory dual credit meetings for secondary and post-secondary instructors who applied for FY 10 dual credits.</i>	Conference material sharing out at staff meetings & PO's. Dual credit – collaboration accountability document. Meeting attendance sheet, Agenda.	Increase knowledge in CTE area as well as gather information to be shared locally. Increase dual credit course by 5 classes for the FY 10 collaboration year. Continue talks and review dual credit courses.
<i>4. Equal Access for Special Populations</i>	<i>Provide students opportunity to visit local colleges and maintain information on the application, assessment and special needs services offered within post-secondary.</i>	Use Career Cruising to develop a Career Portfolio that includes a career plan, interests and personal information.	Increase the number of students that participate in college visits and career investigation. Show an increase in the number of students that have accessible portfolios on Career Cruising.
<i>5. Preparatory Services</i>	<i>Prepare/update marketing materials for student and parent use.</i> <i>Create and update website which highlight programs and share dual credit information.</i>	Brochures, flyers Website	Handout brochures & flyer to all 9-11 grade students before registration begins. Website will have a counter to determine a baseline of the number of hits.
<i>6. Coordination Requirements</i>	<i>Coordinate and maintain sequential career based learning experiences; Career Speaker, Job Shadowing, internships, LACC tours, Youth In Industry Day and field trips.</i>	Flyers, student attendance sheets, materials from speakers, employer evaluations, and dates for tours.	Increase the number of students that participate in tours and Youth In Industry Day, internships.
<i>7. Accountability Requirements</i>	<i>Working with local teams to establish a baseline of data for all activities listed.</i>	Spreadsheet Agenda's ISIS information	Collection of data for the FY 09 school year.

PLEASE NOTE: In addition to the Annual Plan and Budget worksheet, each transit entity must provide the names and position/teaching areas of Partnerships for College and Career Success team members from the transit entity Livingston Area Career Center. The team must include academic and technical instructors, counselors and administrators. Team members include: Amy Smith, Tera Graves, Jeanie Minnaert, Jack Bristow, Denise Graves, Dee Mallory, Ryan Woith, Doug Masching.