

Attachment

Fiscal Year 2009 Partnership Transit Entity Annual Plan and Budget Worksheet

PARTNERSHIP Name and Number: Heartland/McLean-DeWitt #7630

TRANSIT ENTITY: Heartland Community College

\$ Each transit entity receiving funds from the Pathways Partnership must complete a separate worksheet.

\$ Each specific activity should only be listed once. If an activity addresses more than one Component, it may be noted within the original activity description.

\$ Each transit entity does not necessarily have to address all seven Components.

Transit Entity Contact Name/e-mail: Amita Chakravarty/ Amita.Chakravarty@heartland.edu

Partnerships for College and Career Success Components	SUPPORTING ACTIVITIES (Verb)	OUTPUT (Tangible)	EXPECTED OUTCOME (Noun with %, #)
<i>1. Collaboration-</i>	The Coordinator will host and/or attend all local PCCS meetings as the HCC representative.	Agendas Minutes	The Coordinator will clearly outline HCC's role in PCCS and with Dual and/or Articulated Credit
	Articulated and dual credit courses will continue to be offered and new agreements will be developed through regular meetings with the PCCS team and by ongoing evaluation of current agreements via yearly dual credit collaboration workshops involving both H.S. and college faculty and staff.	Dual Credit Collaboration Document, Agenda, Minutes	Dual credit student enrollment is anticipated to increase by at least 20 students. 1S1, 2S1, 3S1, 4S1, 6S2
	Comprehensive Dual Credit Agreements that combine both CTE and non-CTE agreements will be created and disseminated. Each participating school will receive an agreement that outlines all policies, guidelines, and procedures that apply to teachers and students.	Sample agreement and policy packet	By December, each school, including counselors and teachers, will have a copy of their Dual Credit Comprehensive Agreement packet 1S1, 2S1, 3S1, 4S1, 6S2
	During FY09, one student leader will pair up with a high school CTE-Dual Credit student referred by a high school counselor or teachers to attend a college class(es). This will be an opportunity for a secondary student to "college-shadow" a post-secondary college student in the same CTE program.	Date, Class, Program Area	For this pilot year, 1 H.S. student will college-shadow 1 H.C.C. Student Leader to build a positive identification with the college. If successful, this program will expand to include more than 1 student yearly.
	Each year HCC sponsors the Students In Technology conference, providing the facilities, promotional materials, and food for this event. The event attracts more than 300 students from area secondary schools. The SIT conference facilitates several major thrusts for secondary students including: 1) Students learn to make presentations to their peers; 2) Students learn about technology from a wide array of topics and fields; 3) Students learn about various career fields pertaining to technology; 4) Students learn about the programs, classes, and facilities that HCC offers to train for high tech careers	Flyers Date of Event Number of Participants	All area Junior/Senior high school students will have the opportunity to attend the SIT conference to learn about technology and associated career areas. Over 350 students are expected to attend the 2009 conference. 2S1, 3S1, 4S1
<i>2. Career Pathways – Program of Study Development—</i>	A Program of Study will be developed in collaboration with the regional development team including administrators and faculty from secondary and postsecondary institutions as well as industry and other stakeholders.	Digital Media POS	Students at the secondary level will seamlessly transition into the post-secondary level of Digital Media. 1S1, 2S1, 3S1, 4S1, 6S2
<i>3. Professional Development</i>	The Coordinator will attend workshops and conferences related to CTE students and PCCS	Conference Material, Sharing at Staff Meetings	A better understanding of the future of CTE, Dual Credit, and PCCS and Programs of Study
<i>4. Equal Access for Special Populations—</i>	A female technology division Instructor will visit 3 high schools and do an activity similar to "Lunch and Learn," providing pizza and giveaways while presenting videos and PowerPoints about the technology programs and careers	Flyers, Participation Sign in Sheets	An estimated 100 secondary students will receive information and clarification about nontraditional career opportunities available through technology training programs. 2S1, 3S1, 6S1

<p>5. <i>Preparatory Services—</i></p>	<p>A Career Program “Viewbook” will be developed and printed to be used as a resource that will provide a single document where students, parents, and business persons may obtain information for all CTE programs offered by HCC.T</p> <p>The Coordinator will be the contact person for parents, teachers or students regarding questions about CTE Dual and Articulated Credit courses and postsecondary benefits and options.</p>	<p>Viewbook</p>	<p>All interested stakeholders will be better informed concerning CTE programs of study and associated career areas, and on information on professional development.</p> <p>At least 300 secondary students will receive information important to decision making in their selection of postsecondary education.</p> <p>CPP2-1, CPP2-2, CPP2-4</p>
<p>6. <i>Coordination Requirements-</i></p>	<p>A part-time administrative staff will maintain a list of all Dual Credit students enrolled, and will update it as needed. In addition, she will compile sign-in sheets and program evaluations for events such as Divas of Tech at the high schools and other recruitment events as needed.</p>	<p>Spreadsheet</p>	<p>Databases, program evaluations, procedures and documentation of the activities listed</p>
<p>7. <i>Accountability Requirements</i></p>	<p>The Coordinator will work with the secondary regional PCCS team on creating a data sharing system</p>	<p>Data Sharing Document</p>	

PLEASE NOTE: In addition to the Annual Plan and Budget worksheet, each transit entity must provide the names and position/teaching areas of Partnerships for College and Career Success team members from the transit entity (school, community college or area career center). The team must include academic and technical instructors, counselors and administrators.

Amita Chakravarty: HCC Coordinator of Career/Technical Student Support Services
Pam Westerdahl: Director of Workforce Services
Robert Shaw: Associate Dean of Technical Instruction
Phil Vandiver: Assistant Professor of Digital Media Communications
Catherine Miller: Associate Dean of Health and Human Services
Sarah Diel-Hunt: Associate Dean of Social and Business Sciences
Gayle Johnson: Academic Advisor (Specializes in Advising Technology students)