



# Bent Elementary School



*Mission Statement: Education is a right;  
to educate each student to the greatest capacity is our mission.*

The Bent staff is committed to the safety and education of your child. The Superstar Code helps maintain a safe and orderly environment conducive to learning.

## SUPERSTAR CODE

- ◇ STUDENTS WILL COMPLY WITH ALL ADULT DIRECTIVES.
- ◇ STUDENTS WILL SPEAK AND ACT RESPECTFULLY TO ADULTS AND PEERS.
- ◇ STUDENTS WILL KEEP THEIR HANDS, FEET, BODY PARTS AND OBJECTS TO THEMSELVES.
- ◇ STUDENTS WILL USE QUIET VOICES AND WALKING FEET IN THE SCHOOL BUILDING.
- ◇ STUDENTS WILL FOLLOW ALL RULES OF CONDUCT.

## Rules of Conduct

### Attendance

- Students are expected to attend school each day unless they are ill, have a medical appointment, or have a court appearance. Absences for vacations, oversleeping, missing the bus, etc. are considered unexcused.
- Students are responsible for obtaining and completing class work and homework missed during their absence.
- Students who have a number of unexcused absences that is more than 10% of the days that have passed in the current school year will be referred to the Regional Office of Education for truancy.
- School starts at 9:00a.m. each day. Students who arrive after 9:05a.m. will be marked tardy. A tardy can be excused only if it was for a doctor's appointment or a health related issue. **Students will receive a lunch detention after having two (2) unexcused tardies.** This applies to students in all grades.

### Before School

- Students are to arrive at school no earlier than 8:45a.m. each morning. When students arrive, they are to go **directly to their designated line and sit down.** They are to remain seated until they are dismissed to go into the building by Bent staff.
- Students are not allowed to go to their classrooms prior to 9a.m. without express permission from a teacher. If a student is arriving at 8:45a.m. for homework help or tutoring, he/she must report to the office first.
- Students who will be having breakfast are to arrive between 8:30 and 8:40a.m. and go **directly** to the cafeteria entering through the Roosevelt St. side door. After 8:40a.m. only those arriving by bus will be allowed to eat breakfast.
- Bent provides student supervision beginning at 8:45a.m. Only students who eat breakfast may arrive earlier than this.

## After School

- Students who walk home are expected to leave the school immediately after the bell.
- Students who ride buses are to go directly to their designated bus line on the playground. They are to remain in line until a teacher dismisses them to load their buses.
- Students who ride daycare vans are to go directly to their designated van lines on the playground. They are to remain in line until a teacher dismisses them to load their vans.
- In case of rain students will line up in the gym for dismissal.
- **Students who are removed from or miss the bus because of inappropriate behaviors will have to make alternate transportation arrangements.**
- All students who are not staying for specific after school activities must be picked up by 3:30p.m. Parents must make arrangements to insure that this happens each day.

## Common Areas and Recess

- Students are to walk quietly in the hallways at all times.
- Students must go directly to their approved destination. Students may not stop for drinks, to visit classrooms or to converse with other students without express permission from a teacher.
- Students who behave inappropriately, vandalize or otherwise make a mess in the bathroom will be assigned to clean up the mess and/or clean other parts of the school building with supervision.

## Library Books and Textbooks

- It is the sole responsibility of the student who has a book checked out or is in possession of a textbook to ensure that the book is not damaged, destroyed or defaced in any matter. If a book or text book is returned in worse condition than when it was checked out, it will be the responsibility of that student to pay for the damaged book. No further books may be checked out until the student has paid for the book or textbooks. Any book that is declared lost must be paid for as well.
- A student who has a book overdue for 30 days or more will be issued a lunch detention and a discipline report. The report must be signed by a parent at home and returned the following day. Failure to resolve the matter will result in further disciplinary action to be determined by the library media specialist and the school administrator.

## Unacceptable Items at School

- The following are some items that may not be brought to Bent School. When found, they will be confiscated immediately and disciplinary action may be taken.
  - Electronic games, I-pods, MP3 players, walk-mans, CD players
  - The wheels of Heelies
  - Trading cards
  - Pajamas, underwear showing, T-shirts with inappropriate wording
  - Do rags
  - Basketballs, footballs, playground balls or any balls not provided by the school
  - Soda pop in bottles or cans
  - Gum, junk food
  - Necklaces or chains with large charms or pendants
  - Sharp objects such as knives (including Swiss army knives) and nail files
  - Lighters, matches, fireworks of any kind
  - Prescription medication or over-the-counter medication other than that provided for the nurse to dispense
  - Toy or look-alike weapons of any kind
  - Any other item that distracts children from the learning process or causes danger to students
- Any item that is used inappropriately may be confiscated. Confiscated items will only be returned to a parent or guardian. School personnel are not responsible for lost or damaged confiscated items.

### **Additional Information for Students and Parents**

- The Bent School Superstar Code and Rules of Conduct apply at all times on the way to and from school, on school property before and after school, during the school day and at all school functions. Students may receive disciplinary action for inappropriate behaviors that take place at any of these times or places.
  - Teachers at Bent School have been trained to respond appropriately when students are in crisis. **If a student refuses to go to a designated time out location, a staff member may physically guide him/her to a time out location. If a student's behavior presents a danger to him/herself, other students or staff members, one or two trained staff members may physically restrain the student and/or remove him/her until the student regains control. A student who refuses an adult directive can expect to be suspended.**
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I have read and understand the student handbook, Superstar Code and Rules of Conduct.

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Parent Signature

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Date

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Student (2<sup>nd</sup>-5<sup>th</sup>) Signature

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