



www.district87.org

BLOOMINGTON PUBLIC SCHOOLS, DISTRICT 87
300 E. MONROE STREET
BLOOMINGTON, IL 61701

REQUIREMENTS FOR HOURLY/NON-CERTIFIED STAFF

1. A completed non-certified online application
www.generalasp.com/district87/onlineapp/
2. TB test (administered within the last 90 days). To obtain a free TB test, contact the McLean County Health Department, 309-888-5450. They are located at 200 West Front Street, Bloomington. It is necessary to schedule an appointment for this test.
3. Tax forms (federal and state). Please list your **permanent** address on both of these forms. Your Social Security card will be copied for payroll purposes.
4. Background Screening. Please read and complete the enclosed Background Check Request, the Applicant Questionnaire/Disclosure and the Authorization form. All forms are to be returned to this office. Once these forms are returned, we ask that you contact Bushue Human Resources at 217-342-3042 to schedule an appointment for the actual background check. Their office is located at the rear of 905 N. Main Street, Normal, IL.
5. Child Abuse Mandated Reporter form.
6. I-9 form (please bring your driver's license and social security card with you for verification). Your social security card will be copied for payroll purposes.
7. View Bloodborne Pathogen video or read the book and complete the 20-question true/false quiz within the back of the book. Return the quiz page. The book is yours to keep.