

Chapter 7: Students

Attendance

Student Transfers

Effective Date

November 14, 2007

Supersedes Procedure Issued

July 12, 1995

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Transferring In

Students seeking admission into the Bloomington Public Schools, School District 87, must meet all residency, age, health examination, immunization, and other eligibility prerequisites as mandated by state law. Students transferring into the Bloomington Public Schools, School District 87 who have been suspended or expelled for any reason from any public or private school in the State of Illinois or any other state must complete the entire term of their suspension or expulsion before being admitted into School District 87.

The Building Principal shall make the class or grade level assignment, with input from a counselor when needed, and may accept or reject the transferring school's recommendations.

The student should give the Building Principal all records, including the unofficial grade records, mathematics and language arts placement levels, health records, and the most current set of standardized test reports. If the student is unable to present the records, the student shall be admitted and the Building Principal shall request the records from the transferring school.

Transferring Out

Parent(s)/guardian(s) of a student transferring from the District should give the Building Principal written notification of their intent, pay outstanding fees or fines, sign a release form, and return all school-owned property.

Within 10 days of a transfer notification, the Building Principal shall send to the District in which the student will or has enrolled, an unofficial record of the student's grades, current mathematics and language arts placement levels, health records, and most current standardized test reports. Within 10 days after the student has paid all outstanding fines and fees, the Principal shall mail an official transcript of the scholastic records.

Parent(s)/guardian(s) will receive prior written notice of the nature and substance of the records proposed to be released and an opportunity to review and copy them.

LEGAL REF.: 105 ILCS 5/2-3.13a and 10/8.1 [Ill. Rev. Stat., ch. 122, ¶¶ 2-3.13a and 50-8.1].

Family Education Rights and Privacy Act, 20 U.S.C. § 1232.

23 Ill. Admin. Code, § 375, Student Records.