

Classroom Routines/Procedures

1. When you enter the classroom, please sit in your seat quietly and immediately work on the reading journal for the day.
2. Come to class prepared. Please bring your own pencils, pens, notebook, etc. I will have classroom supplies available such as markers, scissors, etc. Unless I am proven otherwise, I trust that you will return my supplies the way you found them.
3. You must have a heading on every assignment. The heading must have your name, assignment, and date on the top right hand corner. If you do not put the correct heading on, I will put it in the "no name" basket, which will be emptied at the end of each month.
4. If you finish your work early, you are to work on your anchor/novel activity. There are plenty of reading resources in the classroom. There is no excuse to be doing nothing.
5. Late work will be accepted; however, there will be a 10% penalty for every day it is late.
6. There will be an absent folder located in the front of the room for each class. If you were absent, check the folder for any work you may have missed. It is your responsibility to get the work you have missed.
7. This class is based on mutual respect; you respect the teacher and classmates, and in return you will be respected. If you choose to disrespect me or any of your classmates, there will be consequences for your actions. This may include sitting away from the class, staying after school, receiving a referral, etc. For every bad decision, there will be a consequence.

I, _____, agree to follow the above routines and procedures. I understand that there are consequences for my actions, and I will accept these consequences.

Student Signature

Parent/Guardian Signature