



Procedures for Nonpublic/Parochial Evaluations

ALL EVALUATIONS WILL BE CONDUCTED BY THE SERVING DISTRICT

Private School – Specifically, this refers to privately operated elementary and secondary schools only.

Serving District – The district wherein the private elementary or secondary school is located and where the child at issue attends.

Initial Case Study Evaluation – A series of procedures designed to provide information about a child’s suspected disability, the nature and extent of the problems that are or will be adversely affecting his/her educational development, and the type of intervention and assistance needed to alleviate these problems. The evaluation shall cover all domains, which are relevant to the individual child. The conference to review the case study evaluation results and determine eligibility for special education and related services must be scheduled within sixty (60) school days of the date of parent consent.

Referrals may be made by school district personnel, a student’s parent(s) or guardian, community service agencies, persons having primary care and custody of the child, other professional persons having knowledge of the student’s problems, the student, or the State Board of Education. The serving district shall be responsible for determining the appropriateness of the referral, deciding what further action should be taken and initiating notification of the resident district.

The referral process for students enrolled in a Private/Parochial School is as follows:

A “referral” in the context of special education services is a process asking the school district to evaluate a student to decide if the student qualifies to receive special education services. A referral can be made either by the school district (through a teacher or other school personnel involved in the student’s education) or by a parent or guardian. ***The referral is required for a student before an evaluation can take place.***

- Private/parochial school personnel will discuss a student’s needs with the building principal or counselor who will schedule a building-level meeting.
- Private/parochial school personnel will explore all possible alternatives for working with the student within the school setting and as appropriate, a school-based intervention plan will be developed.
- After several interventions have been implemented and concerns continue, the private school may request a special education evaluation to be considered ***in writing*** and send directly to ***LESLIE HANSON, DIRECTOR OF SPECIAL EDUCATION*** to begin this official process. **A parent may request an evaluation at any time.** Please have them place their request in writing and sent to Leslie Hanson, Attention: Gail Welk.
- This will initiate the request for a special education evaluation to be considered. A building level (domain meeting) will be scheduled to consider this request. Parents and staff from the serving school will be included in this meeting. At this meeting, previous interventions and results will be shared, all 8 domains will be considered and a decision will be made relative to the appropriateness of a case study evaluation.

- If an evaluation is deemed appropriate, the team will determine the scope of the evaluation and the domains that the evaluation will address.
 - The consent for evaluation paperwork will be completed.
 - Parent consent will be obtained.
 - Referrals will be sent to:
 - District 87 – Bloomington Public Schools Special Education Office, 300 East Monroe, Bloomington, IL 61701 – Attention: Gail Welk
 - Central Office staff will disseminate referral information to district staff.
- The serving school district will conduct all components of the evaluation. When the assessment is complete, a multidisciplinary staffing (for the purpose of determining the student’s eligibility only) will be scheduled. All potential service providers will be invited to participate in the multidisciplinary conference.
- If eligibility is established, the serving District will be responsible for developing a Service Plan.

Reevaluation – A series of diagnostic procedures which are performed in accordance with the state rules for the purpose of determining a child’s continued eligibility for special education services. If after a review of all domains, the team determines that no new assessments are necessary in order to establish eligibility, the team must document that it is the consensus of the team that the child does have a disability that adversely affects educational performance, the information provided is sufficient to ensure that the IEP team can develop an appropriate program for the child, and the parents were involved and notified in writing of the decision not to conduct new or additional testing, the reasons for the determination and their right to request an assessment. If the parent requests new or additional assessments, the team must conduct a new evaluation.

Reevaluations are to be conducted at least every three years. In addition, a reevaluation may be requested if there are concerns related to eligibility.

- At least 60 days prior to the 3-year anniversary date, the serving district will schedule an IEP conference at which time the reevaluation will be discussed. Decisions will be made relative to the scope of the evaluation and a determination of the evaluation components will be made.
 - Staff from the serving district will complete all paperwork.
 - Staff from the serving district will obtain parent consent.
 - Paperwork will be submitted to the special education office of the serving district.
- The serving district evaluation team will complete the case study evaluation and schedule a multidisciplinary staffing to discuss the results within sixty days and prior to the anniversary date of the last MDC.
 - The purpose of the meeting will be to determining the student’s eligibility.
 - All potential service providers will be invited to participate in the multidisciplinary conference.
- If eligibility continues, the District will be responsible for developing a Service Plan.

HOME SCHOOL PARENTS

- Home School parents can contact Leslie Hanson, Director of Special Education at the ESC to request an evaluation.
- The school psychologists will assist them with all evaluation/reevaluation procedures.

○ BHS	Sharon Gwaltney	828-5201
○ BJHS	Dr. Cyndy Alvarez	827-0086
○ Oakland/Washington	Brian Corley	828-4315
○ Irving/Stevenson	Zhalih Travis	663-2351
○ Bent/Sheridan/Sarah Raymond	TBD	828-2359

District 87 Private/Parochial Teams						
Name	Position	Phone	Contact Time	District Schools	Private/Parochial School	E-Mail
Leslie Hanson	Director	827-6031 Ext. 1012	Anytime	All	All	hansonl@district87.org
David LaFrance	Principal	662-4302	Anytime	All Elementary (K-5)	Corpus Christi Elementary	lafranced@district87.org
Brian Corley	School Psychologist	827-8091	Anytime			corleyb@district87.org
Jessica Ryder	School Social Worker	662-4302	Anytime			ryderj@district87.org
Alycia Carroll	Speech Pathologist		Anytime			carrolla@district87.org
Laura Bass Katie LaVoie Ashley Stein	LBSI Teachers		Anytime			bassl@district87.org lavoiek@district87.org steina@district87.org
Dr. Amanda Jarvis	Principal	827-0086	Anytime	Bloomington Junior High (6-8)	Corpus Christi Junior High	jarvisas@district87.org
Dr. Cyndy Alvarez	School Psychologist		Anytime			@district87.org
Blaire James-Green	School Social Worker		Anytime			jamesb@district87.org
Michelle Cervantes	Speech Pathologist		Anytime			cervantesm@district87.org
Deb Kay	LBSI Teacher		Anytime			kayd@district87.org
Messina Lambert	Principal	827-8091	Anytime	All Elementary (K-5)	St. Mary's	lambertm@district87.org
Zhalih Travis	School Psychologist		Anytime			hessej@district87.org
Julie Burke	School Social Worker		Anytime			burkej@district87.org
Laura Fricke	Speech Pathologist		Anytime			frickel@district87.org
Mariah Monical Kimberly Mokry Wendy Peterson Bethany Noel	LBSI Teachers		Anytime			monicalm@district87.org mokryk@district87.org petersonwl@district87.org
Jeffrey Dobbs	Principal	827-0308 828-2359 827-0308	Anytime	Raymond Pre-Kindergarten		dobbsj@district87.org
TBD	School Psychologist		Anytime			hessej@district87.org
Chelsie Carnes	School Social Worker		Anytime			carnesc@district87.org
Sarah Bertram Catherine Dean	Speech Pathologist		Anytime			swaarm@district87.org deanc@district87.org hallsteine@district87.org
Susan Mahan Rhonda Toft Kassidy Kwasny	ECE Teachers		Anytime			mahans@district87.org toft@district87.org @district87.org
				Raymond Pre-Kindergarten	Corpus Christi St. Mary's Corpus Christi St. Mary's	clover@district87.org
Lisa Clover	Occupational Therapist	663-2351	Anytime	Occupational Therapist		Thompsonkara@district87.org
Thompson, Kara	Physical Therapist	827-0308	Anytime	District-wide Physical Therapist District-wide		