



Bloomington High School is a diverse community that supports lifelong learners who are responsible and productive citizens in our global society. Together we will provide a safe environment that guides students to reach their full potential in pursuit of academic and personal fulfillment.

Course Title: 063131-2 Accounting II and Finance (Year; 1 credit)

Course Description: This course is designed for students who plan on specializing in accounting and/or business finance and want to get an early start on a career in the field of business. The student will learn how to use the computer as a tool to more easily work with advanced accounting and investing. Computer technology will be used for solving advanced accounting problems and for making and keeping track of individual and business finances. Advanced accounting skills including departmentalized accounting and corporate accounting using accounting software will also be covered. In addition, students will learn how individuals and businesses invest money, set up accounting programs to track gains/losses, and use technology to decide which investments are best.

Units of Study:

- Accounting Framework And Concepts
- Recording Departmental Purchases And Cash Payments
- Recording Departmental Sales And Cash Receipts
- Calculating And Reporting For A Departmental Payroll Data
- Financial Reporting For A Departmental Business
- A Voucher System
- Inventory Planning And Valuation
- Accounting For Uncollectible Accounts
- Accounting For Plant Assets
- Accounting For Notes Payable, Prepaid Expenses, And Accrued Expenses
- Accounting For Notes Receivable, Unearned Revenue, And Accrued Revenue
- Budgetary Planning And Control
- Accounting Information For Management Decisions
- Financial Statement Analysis
- Cost Accounting For A Merchandising Business
- Cost Accounting For A Manufacturing Business
- Accounting Transactions And Financial Reporting For A Manufacturing Business
- Financial Career Exploration

Texts and Required Readings: N/A

BHS Grading Scale and Policy:

The semester final grade is obtained from running semester grade (80%) and the semester final exam grade (20%). This means that you will have already earned 80% of your final grade by the time you reach semester exams. Semester exams are required. [BHS Handbook, pg. 17](#)

BHS Makeup Work Policy:

All students are expected to do makeup work in a timely fashion. It is the student's responsibility to obtain assignments prior to a pre-arranged absence, and immediately upon return for all other absences. General rule: one day absence affords one day to complete formative makeup work. For summative, students should expect to complete on the day of return. Failure to complete makeup work by the teacher deadline will result in a zero/missing in Gradebook. [BHS Handbook, pg. 37](#).

Discussing Controversial Issues in the Classroom:

The guidelines set forth by the District 87 Board Policy 6.070 will be used handling controversial issues in the classroom. Please contact your teacher if you have any questions.