

# Bloomington High School AP/Honors Course Withdrawal Form

**Print Student Name** \_\_\_\_\_

We recommend that you read the withdrawal policy in the Student/Parent Handbook before beginning this process. BHS policy requires that the student must acquire parent/guardian signature as permission to withdraw from a course. Teacher and counselor signatures indicate that the student's request has been discussed with them, but it does not imply that the change has necessarily been recommended by school personnel. "WP" (withdraw passing) or "WF" (withdraw failing) grades will be placed on permanent record and may be treated as an "F" by colleges, scholarship programs and potential employers. The student must obtain teacher signature, textbook status and exit grade. If the textbook has been lost or not returned yet, the student must take this form to an administrator for approval before withdrawal will be activated by the counselor. **A student who withdraws from a class after the semester midpoint will receive a grade of "F" for the entire semester.**

By signing this form you indicate that you understand this withdrawal may impact the level of academic rigor that may affect college admission, scholarship opportunities, academic honors or awards; part-time student status could affect health insurance or car insurance, fee waivers, athletic eligibility, social security eligibility, VISA revocation, etc.

**Course to be dropped** \_\_\_\_\_

**Reason (check one)**

- Student Disinterest
- Student Low Grade
- Student Failure to Master Significant Course Outcome
- Other \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Area to be completed by teacher:**

Mark one:

- Textbook Returned
- Textbook Not Returned
- Textbook Lost Title: \_\_\_\_\_ Book # \_\_\_\_\_ Cost \$ \_\_\_\_\_

Exiting Grade must be marked: WP \_\_\_\_\_ WF \_\_\_\_\_

**Teacher's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Counselor Comments:

\_\_\_ Credits earned by student  
\_\_\_ Credits enrolled in by student this year  
\_\_\_ Credit(s) lost by course withdrawal

**Counselor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Comments** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Coach Signature (if an athlete)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Principal's Signature (required)** \_\_\_\_\_ **Date** \_\_\_\_\_