

There are many things to cover in this email... so I will try to organize it as best I can.

### **In person exams ( traditional paper/pencil) also for people who are taking in person digital exams.**

- Arrive at Wesleyan campus 30-45 minute before exam starts. If your exam is at 8:00 AM be there between 7:15 AM and 7:30 AM
- If your exam is at 12:00 PM or 3:00 PM then be there 11:15 AM -11:30 AM or 2:15-2:30 PM
- You will check into the atrium at CNS building. I am attaching a map that shows you where this building is on campus. We have taken exams here the last few years.
- Parking- They are not currently ticketing so you can park where you can find a spot.
- There are parking lots indicated on the map ( it would be a good idea to drive by and figure out where this is prior to your exam)
- Address for Center for Natural Science- **1312 Park Street Bloomington IL 61701**
- I have circled the CNS building on the map
- You need to bring #2 pencils
- You might want to bring sweatshirt, sometimes the buildings are cold.
- Snacks will be provided, social distancing will be observed.
- You will have a break between the multiple choice and free response questions.

### **At home digital exams**

- 1-3 days before each exam you need to “load” your exam. This **MUST** be done before exam day. This could impact your ability to take the exam.
- Log into your app 30 minutes before exam starts. You will have things you need to do to start the exam. These take about 30 minutes complete. If you are still working on this at the time that the exam is supposed to start, you will lose that time to work on your exam.
- You need to do set up for **EACH** exam that you are going to take.
- **YOU NEED TO KNOW YOUR COLLEGE BOARD USER NAME AND LOGIN please don't wait until the last minute to call and get that figured out.**
- **You can call or text me on the day of your exam if you can't get in. ( 309) 824-688**

### **Additional items of importance**

- I am attaching a map to this email.
- I am also attaching a screenshot of what your exams should look like if they have been submitted correctly.
- If you have any issues with your exam again feel free to email me or send me a text or phone call. I will be pretty busy on those days, but will try to get your questions answered.
- On the days you have exams you **DO NOT** attend any classes. Teachers have a list of your names and dates that you could possibly miss their class.
- **Please bring your CHROMEBOOK and make sure it is charged.** You can also bring your charging cord in case. I will have some extra powerstrips.