

# **Bloomington High School Reopening Plan**

## **Student/Guardian Guide**



*This handbook has been developed with guidance from the Illinois State Board of Education (ISBE), the Illinois Department of Public Health (IDPH), and the Centers for Disease Control (CDC). As procedures and protocols continue to develop, this handbook will be updated accordingly.*

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## Commonly Used Terminology - Definitions

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**Remote Learning:** Utilizing the Zoom platform on their Chromebook, any time a student is not in the building they are remote learning. All students will attend school remotely on Monday each week.

**Full Remote:** Students may opt-in to full remote learning, attending virtually 5 days per week. Students who are full remote will learn the same BHS curriculum as their hybrid classmates.

**Hybrid Learners:** Hybrid learners are those who choose to attend school two days per week in-person and remotely learn from home three days per week.

**In-Person:** In-person learning will occur on Tuesday/Wednesday for the Purple Group and Thursday/Friday for the Gold Group.

**Synchronous:** Synchronous learning is defined as when the student is in class, either in-person or virtually, with a teacher who is providing instruction.

**Asynchronous:** Asynchronous learning is defined as self-guided learning or work, led by the student. The teacher provides work for the student to complete. Asynchronous learning means the teacher is not directly instructing the student or supervising them. Asynchronous learning includes homework, projects, research, etc.

**Self-Certification:** Self-Certification is the process each student will go through on their in-person days to review COVID-19 related symptoms and make a determination if they are symptom free to attend school or need to stay home.

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## Benefits of the Hybrid Learning Plan

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- Reduces number of students on campus to promote physical distancing on buses, in hallways, and in classes.
- Allows our school to adhere to the Illinois Department of Health, Illinois State Board of Education & Center for Disease Control safety protocols.
- Addresses concerns raised by students, families, and staff regarding motivation to remain engaged in learning including grades and attendance.
- Supports the academic social and emotional needs of students.
- Provides dedicated time for staff to communicate with families and students.
- Allows for continuation of education virtually should a student need to self quarantine but still feel well enough to take part in classes.
- Provides structure that can easily be transitioned to fully remote should the need arise due a change in Restore Illinois phase or other needs.

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## Social & Emotional / Guidance Support

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Our students' social and emotional needs remain a top priority at BHS. Advisory classes will continue to be offered to provide the opportunity for advisory teachers to check in with students, monitor students' emotional well-being, get academic updates, and share pertinent information. Teachers, Support Staff, and Administrators will continue to work together to support students' social and emotional needs.

### **BHS Counselors, Social Worker, and School Psychologist**

Our counselors, social worker, and school psychologist are available to help with anything related to supporting students, support social/emotional needs, academic progress, graduation requirements, course selection, and post-secondary planning. For a complete listing of Counselors, see the BHS Guidance Office Link below where you can scroll down to see your counselor's email and student check-in form. The check-in form can be completed by the student at any time to request a meeting with their counselor, social worker, school psychologist, and speech-language pathologist. Additionally, we partner with [The McLean County Center for Human Services](#), which provides "in-house" counseling services set up through our guidance counselors.

### **BHS Guidance Office and Directory**

[Guidance Office Contacts](#) - Email or use the Check-In Form to request a meeting with your counselor.

### **Community Resources**

[D87 Community Resources](#)

[D87 Community Resources for English Language Learners and Families](#)

[Promise Council Requests](#)

[D87 Meals During Covid](#)

[Local Food Bank Information](#)

### **Social/Emotional Support:**

[BHS Clubs and Activities](#)

[D87 Guidance Office Resources](#)

[The McLean County Center for Human Services](#)

[Crisis Poster](#) (Recommend you screenshot/print)

### **CDC and IDPH Information**

[Illinois Department of Public Health - FAQs](#)

[Center for Disease Control regarding Mental Health and Coping with COVID-19](#)

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## Learning Options: Fully Remote and Hybrid Learning

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Since COVID-19 first appeared in the community, our top priority has been providing a safe and high-quality instructional environment for District 87 students and staff. As cases began to rise in our country and

concerns about adequate safety measures emerged, district leaders determined the back to school plan would look different for the 2020-21 year. District 87 made the decision to start the school year with students learning remotely. Attendance is taken and assignments are graded. Our teachers use the D87 curriculum and supplemental resources for all classrooms and courses. This allows for us to offer the full District 87 curriculum. We will continue to work with the McLean County Health Department for guidance and support.

### **Fully Remote Option**

There are a variety of reasons that families may choose the fully remote option and we believe in the importance of allowing families the flexibility to make this choice for their child(ren). Students who are participating in a fully remote option do not attend school onsite, however they are participating in classes with their BHS classmates, virtually. Within the fully remote option, students will follow their class schedule, which will consist of a rotation of A day and B day classes. It is important to note that within this model, students attend class through a live connection to their classes. Attendance will be taken daily for each class period and grading procedures will be the same as those implemented for students participating in the hybrid learning option.

### **Hybrid Learning Option**

The hybrid learning option is offered to all high school families starting 2nd semester of the 2020/2021 school year. The hybrid option uses BOTH in-person and remote learning experiences for students. This plan divides students in attendance to reduce the overall number of students in the school. Students are placed into the Purple Group or Gold Group and will follow the A day and B day schedule. Those students who are in-person will follow their class schedules, moving class to class. Those who are remote will follow their schedules, attend classes with their onsite classmates virtually, at the same time. Therefore, students at home will attend and participate in all of their classes following the same schedule as those attending in person.

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## **Learning At Home Recommendations**

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The following recommendations are provided by the Illinois School Board of Education:

### **Student Responsibilities**

- Academic
  - SUCCESS TIP: Have your camera on
  - Commit to and engage in this reimagined educational environment. Approach it with a willingness to develop new habits and techniques for studying material.
  - Maintain the quality of work that is expected and produced in traditional classroom settings.
  - Complete assignments and assessments in a timely fashion.
  - Complete assignments with integrity and academic honesty.
- Behavioral
  - Be on time and mentally present for live remote sessions. Do not leave class early or engage in non-academic activities while in class.
  - Interact with instructors and peers appropriately, as if you are in school.
  - Continue taking safety measures to protect the health of fellow students and staff.

- Social-Emotional
  - Be flexible and understanding as instructors navigate this new territory. Practice this understanding with your peers as well and recognize struggles they may be facing during this time.
  - Understand that your voice is valuable in this process and that you should share your feedback. Reach out to instructors with questions or concerns.
  - Monitor your personal screen time, exercise and eating habits, and sleep schedule to maintain your physical health.

### **Caregiver Responsibilities**

- Academic
  - Regularly check [Skyward grades and attendance](#).
  - Keep open communication with instructors and students.
  - Encourage or expect your student to engage with instructors and the school daily.
  - Check in with your student daily for school updates.
  - Develop a routine and expectations for your student regarding sleep habits, work space, and work time.
- Social-Emotional
  - Encourage your student to self-advocate.
  - Stay aware of your student’s workload, participation, and academic responsibilities. Be mindful of your student’s mental, physical, and emotional wellness, and share concerns with their counselor or instructor.
  - Monitor your student’s job/work hours and encourage healthy working habits and balance.

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## **Attendance Procedures**

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Students are required to attend all scheduled classes for the entire period. Attendance will be taken by teachers every class period.

Students choosing for in person/hybrid instruction should attend in person on their designated days. If students are not planning to attend on campus on a regular basis, BHS will request the family to consider electing for remote instruction.

If your student will be absent for any reason, please call the attendance office at (309) 828-5201. This includes if a student who has elected hybrid is not planning to attend in person, but attends from home. These families must call and notify the school that the student will not be in school that day.

If your student will not be in attendance because of **illness**, please read the Nurse’s Office Protocols listed below.

Students with **technology-related issues** preventing attendance should contact Ms. Weaver at [weaverj@district87.org](mailto:weaverj@district87.org).

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## Student Assignment to Purple Group / Gold Group

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Students are assigned to their in-person attendance days based on their last name.

Student Last Name	Color Group	In-Person Instruction Days
A - K	Purple Group	Tuesday & Wednesday
L - Z	Gold Group	Thursday & Friday

Families needing to adjust their in-person days due to elementary or junior high sibling school schedules may request an adjustment with their assistant principal. Requests will be reviewed on an as needed basis. Not all requests will be granted.

Special Education: Courtney Marks - [marksc@district87.org](mailto:marksc@district87.org)

9th and 11th Grade: Patrick Mainieri - [mainierip@district87.org](mailto:mainierip@district87.org)

10th and 12th Grade: Lyn Taylor - [taylorl@district87.org](mailto:taylorl@district87.org)

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## Bell Schedules

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Bloomington High School will be operating fully remote for all students Mondays throughout 2nd semester. Tuesday through Friday will be hybrid learning days with Purple Group attending in-person on Tuesday & Wednesday and Gold Group attending in-person on Thursday & Friday.

### Monday: Full Remote Schedule - All Students

8:00 - 8:45	1st Hour
8:50 - 9:35	2nd Hour
9:40 - 10:25	3rd Hour
10:30 - 11:15	4th Hour
11:20 - 12:05	5th Hour
12:05 - 12:35	Lunch
12:40 - 1:25	6th Hour
1:30 - 2:15	7th Hour

## Tuesday - Friday: Hybrid Learning Schedule

Group Color	Tuesday	Wednesday	Thursday	Friday
Purple Group	In-Person	In-Person	Remote	Remote
Gold Group	Remote	Remote	In-Person	In-Person

Class Time	A Day	B Day
8:00 - 9:00	1st Hour	2nd Hour
9:05 - 10:05	3rd Hour	4th Hour
10:10 - 11:10	5th Hour	Advisory
11:15 - 12:15	7th Hour	6th Hour
12:15 - 12:45	Lunch	Lunch
12:45 - 2:15	Asynchronous Activities	Asynchronous Activities

**Asynchronous Activities** will be provided for students to work on in the afternoon. Those activities may include, but are not limited to: research, homework, project work, independent student work, etc. BHS teachers are available to assist students in the afternoon Tuesday through Friday from 12:45 - 2:15. Students should email their teacher to request a meeting time. Teachers may also request students to meet during this time.

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## Self Certification

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In accordance with IDPH and D87 guidelines, all students who are on campus (in person) are required to first successfully complete the Self Certification process. If students do not pass the symptom screening, students should not come to school. In this instance, parents should notify the attendance office that their student will not be in attendance.

If a student arrives at school without having completed the Self Certification card, an adult will ask the student if they have any symptoms and will take the student's temperature. If the student does not pass the Self Certification or has a temperature, they will be sent home or the parent will be requested to pick up.



### COVID-Free Symptom Certification

By signing this card, I certify that my child is safe to attend school and **DOES NOT** have any of the following COVID-19 Symptoms:

Fever (100.4 or higher), new onset of moderate to severe headache, shortness of breath, new cough, sore throat, vomiting, diarrhea, abdominal pain from unknown cause, new congestion/runny nose, new loss of sense of taste or smell, nausea, fatigue from unknown cause, muscle or body aches.

Date: \_\_\_\_\_

Student name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

According to the latest IDPH/CDC guidance, COVID-19 related-symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

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## School Arrival and Dismissal

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To ensure all students are properly checked for Self-Certification, no student entry will be permitted before 7:25am. Students are encouraged to arrive after 7:25am.

- Bus Riders will enter on North side of BHS: Door N1
- Walkers will enter through West Side of North Gym: Door W6
- Drop-offs will enter through West Side of North Gym: Door W6
- Student Drivers will enter through East Side of North Gym: Door E13

To avoid congregation of large groups, students will report directly to their 1st (A-Days) or 2nd (B-Days) period classes.

### Bus Transportation

- All students have been issued a bus route.
- The capacity of the school bus will be at or less than the IDPH school bus guidelines.
- Students must wear a mask covering their nose and mouth while riding the bus.
- Students will be seated from back to front.
- No food or drink will be allowed on the bus.
- Cleaning will occur between routes.
- Upon arrival at school, bus riders will be directed to an entry door where their self-certification forms will be collected. Any student not having completed a self-certification form before arrival will be asked screening questions and have their temperature taken before entering the school.

### **Walking/Driving Transportation**

- Students must be wearing a mask covering their nose and mouth to enter the building.
- Upon arrival at school, walkers, drop off, and student drivers will be directed to an entry door where their self-certification forms will be collected. Any student not having completed a self-certification form before arrival will be asked screening questions and have their temperature taken before entering the school.

### **School Dismissal**

To avoid congregation of larger groups, students should leave BHS immediately upon dismissal unless they have a pre-arranged appointment with a teacher or counselor. Dismissal times will be staggered and students will leave through the same doors they entered through during arrival. Grab-and-go lunches will be available for all students. Bus riders should **not** eat their lunch on the bus.

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## **Personal Protective Equipment (PPE) & Social Distancing**

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### **Face Masks**

Guidance from the Illinois Department of Public Health requires that cloth face masks **MUST** be used/worn appropriately at all times while on campus and on the bus. A blue disposable face mask will be provided to any student needing one. If a student refuses to wear a mask, they may be moved to the remote learning environment.

### **Social Distancing**

Students should maintain a minimum six-foot social distance where reasonable in the hallways and common areas.

### **Hand Sanitizer, Hand Washing, Disinfectant Wipes**

Throughout the school, hand sanitizer and disinfectant wipe stations are available for students and teachers. Students are encouraged to practice proper hand washing and use hand sanitizer.

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## **Nurse's Office**

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### **Contact Information:**

Nurse's Office Phone: 309-828-5201

School Nurse Name: Trisha Coonrod, MPH, BSN, RN

School Nurse Email: [coonrodt@district87.org](mailto:coonrodt@district87.org)

### **Nurse's Office Protocols**

Nurse's Office protocols are based on guidance from multiple health agencies, including the Illinois Department of Public Health (IDPH) and the McLean County Health Department (MCHD). These agencies send updated guidance regularly so anything listed below is subject to change.

**If your student is not feeling well and will not be in attendance** (virtually or in-person), please call the attendance office at 309-828-1231. When calling, be prepared to answer some questions about your student's reason for being absent, including questions about symptoms, COVID-19 testing and results, and exposure to people who have tested positive for COVID-19.

If your student is not displaying one or more COVID-19 related symptoms, has not been diagnosed with COVID-19, and has not been exposed to COVID-19, the Attendance Office will follow typical protocols in partnership with the Nurse's Office.

If your student is displaying any symptoms related to COVID-19, has been diagnosed with COVID-19, or has been exposed to COVID-19, your student will be advised to stay home until they have met the Return to School Criteria listed below before returning to school. Contacting your healthcare provider is recommended.

If your student or anyone in the household has been tested for COVID-19, your student should not attend in-person learning while waiting for test results.

**If your student is experiencing COVID-19 like symptoms while at school**, [please click here to review the District 87 Student Health Protocols](#)

### **Return To School Criteria**

Return to school criteria is based on the 10/27/20 guidance from the Illinois Department of Public Health (IDPH) as well as the McLean County Health Department (MCHD). [Click here to review the the latest school guidance from IDPH](#)

**\*Before any student returns to school after being absent due to a positive COVID-19 result, close contact, or COVID-19 related symptoms, the parent/guardian must first call the Nurse's Office at 309-828-5201.** At this time, the School Nurse will ask questions about symptoms, exposure, and possible test results. The School Nurse may at any time request medical documentation, including test results, a release from isolation or a release from quarantine letter from the MCHD. Based on the IDPH Decision Tree and if the School Nurse believes that the pertinent criteria listed above has been met and the student is symptom-free, the School Nurse will give the parent/guardian the earliest date at which the student is allowed to physically return to school.

### **Attending School Remotely While Absent**

Health permitting, students are encouraged to attend classes remotely while home due to illness, isolation, or quarantine. If illness prevents a student from attending classes remotely, a parent/guardian is responsible for contacting the attendance line to report the absence. The student should contact teachers for any missing assignments or work.

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## **Facility**

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### **Classrooms**

- Classrooms will maintain the minimum 6-foot social distancing policy.
- Students will be expected to wear their face mask, covering their nose and mouth, at all times while in the classroom and building.

- Students will be assigned seating and seating charts will be maintained by teachers.
- Touch points will be reduced and classrooms will be disinfected at the conclusion of each period and during class changes.

### **Hallways**

- All hallways are two way hallways. A middle line was added to all hallways and students, during passing periods, are required to remain on the right side of the hallway. This is to avoid student close contact.
- Some staircases are marked for up or down only.
- Lockers will not be used this year, unless a student has a medically approved reason.

### **Water Fountains**

- Water fountains are not accessible.
- Water bottle fill stations are available. Students are encouraged to bring personal water bottles.

### **Bathrooms**

- The number of students are limited in the bathrooms. Adjustments were made to the bathrooms to maximize social distancing. If no stalls are available, students must wait in the hallways, six feet apart.
- Masks must remain on when in the bathrooms to ensure safety standards for all individuals.

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## **Food Service / Cafeteria**

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Through a waiver from the USDA, District 87 will provide free meals for any child 18 and under for the rest of the 2020-21 school year. Breakfast and lunch will be available with a modified, “grab and go” menu. Meals will be balanced and will contain grains, meat/meat alternatives, vegetables, fruit, and milk.

Meals for students attending in person will be available each school day they attend.

- Meals will be served in a designated area in the school with no more than 50 people present at a time.
- Meals will be “grab and go” style.
- Meals will be served with modified periods and locations.
- Students may bring their own lunch from home."

Meals for students learning from home will be available at designated pick up locations and times. Check <https://www.district87.org/meals> for the most up to date meal information.

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## **Lab-Based Courses**

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In order to provide an engaging and safe lab-based experience, we are doing the following for the students:

- Our staff has increased the number of teacher lead demonstrations over the number of lab experiences.

- To reduce the amount of potential close contact we have reduced the lab group size to two students.
- If your student does not feel comfortable working with a partner, please communicate that with the teacher so that accommodations can be made.
- During a lab experience in which we cannot meet the six feet social distance, per the IDPH guidelines, the students that are working together are facing the same direction instead of facing each other in the same way that student desks are arranged in the classroom.
- Students are instructed to wash their hands or use hand sanitizer prior to engaging in our lab activities and using supplies or equipment.
- Additional lab supplies for each lab experience will be provided so that the students will not have to share lab equipment.
- Once a lab is completed, the students have access to be able to wash their hands again and/or use the provided hand sanitizer in the classroom.

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## **Music Classes**

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Music teachers will share D87 music classroom guidelines and procedures with music students and their families. These guidelines are in accordance with the Illinois Department of Health and Illinois Music Educators Association.

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## **Physical Education**

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The structure of physical education courses and curriculum has been adjusted for the reopening plan. On in person instruction days, students will participate in individual fitness ranging from walking, running, warm up, cool down, stretching, exercise, and mindfulness. Contact activities and sharing of equipment will not occur.

The following protocols are to be followed:

- Students will not utilize locker rooms.
- Students will not change for physical education.
- Gym shoes are encouraged while in class.
- Masks will be worn during indoor activities.
- Masks breaks may occur during outdoor activities when practicing social distancing.
- Wear appropriate attire for outdoor activities.

**For questions regarding Physical Education, contact Jamie Codron, Lead Teacher for Physical Education at [codronj@district87.org](mailto:codronj@district87.org).**

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## Driver Education

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Students will receive their behind the wheel hours when they are “in person” with the same teacher. We will evaluate the amount of behind the wheel on a quarterly basis to determine if students are going to reach their “required 6 hours BTW”. If students are not on track to complete their mandatory 6 hours behind the wheel instruction, staff and district officials will determine other times to complete these.

### **Behind the Wheel Safety Protocols:**

- Two (2) students in each car with an instructor (6 students per hour)
- Students and teachers are required to wear masks
- Car surfaces are sanitized after each driver
- Windows down as much as possible
- Log kept recording cleaning and student drivers to be able to trace which students drive in each car

### **Permitting Student Drivers:**

The permitting process has been designed to support students enrolled in driver education in completing the permitting process as fast as possible so that they can move through behind the wheel component of semester one driver education. The components of the permitting process are: permit application, vision test, permit test and submission of check and signed application. In order to drive BTW, students must have their permit. Students will be expected to obtain their own permit from the DMV.

**For questions regarding Driver Education, contact Paul Weltha, Drivers Education Teacher at [welthap@district87.org](mailto:welthap@district87.org).**

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## Co-Curricular Activities / Athletics

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Bloomington High School acknowledges that student involvement in after school activities is an essential part of their experience. However, it will be an ongoing process to determine viability of programs based on social distancing constraints and guidance from the IDHP, ISBE, and the Illinois High School Association (IHSA).

### Activities:

- All activities will shift to a virtual platform as much as reasonable.
- Programs that cannot shift to a virtual platform will be modified as appropriate.
- Programs that require on site participation will be approved based on plans submitted to administration.
- IHSA or competition based activities will adhere to all rules and expectations.
- Transportation to campus on remote days is currently being reviewed.
- Prior to every meeting, students must provide a self-certification to their advisor/coach.

### Athletics:

- The IHSA has reorganized seasons based on the National Federation of High Schools (NFHS) and IDPH guidelines.
- D87 will be participating in district approved athletic seasons while adhering to IHSA guidelines.
- IHSA guidelines are available at <https://www.ihsa.org/Resources/COVID-19>

- Students will need to register online for each sport and have a physical on file prior to participation
  - To register, visit: <https://bloomington.8to18.com/accounts/login>
- Prior to every practice and competition, students must provide a self-certification to their coach.
- Student athletes should arrive dressed in the appropriate attire to practice or play. Locker rooms access is restricted at this time.
- The Athletic Office and Nurse's Office will track the health and safety of all student athletes.

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## Additional Resources

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[District 87 COVID-19 Information and Documents](#)

[BHS Counseling Department](#)

**BHS Attendance Line:** 309-828-5201

**Student Technology Assistance:** Jen Weaver, Librarian - [weaverj@district87.org](mailto:weaverj@district87.org) or call 309-828-5201

### Administration:

- Tim Moore, Principal - [mooret@district87.org](mailto:mooret@district87.org)
- Sally Kelly, Associate Principal - [kellys@district87.org](mailto:kellys@district87.org)
- Courtney Marks, Assistant Principal for Students with IEPs - [marksc@district87.org](mailto:marksc@district87.org)
- Lyn Taylor, Assistant Principal for Seniors and Sophomores - [taylorl@district87.org](mailto:taylorl@district87.org)
- Patrick Mainieri, Assistant Principal for Juniors and Freshmen - [mainierip@district87.org](mailto:mainierip@district87.org)
- Tony Bauman, Athletic Director - [baumant@district87.org](mailto:baumant@district87.org)
- Tom Frazier, Director of Bloomington Area Career Center - [fraziert@district87.org](mailto:fraziert@district87.org)
- Bryce Hansen, Assistant Principal of Bloomington Area Career Center - [hansenb@district87.org](mailto:hansenb@district87.org)