



In-Person Learning Opt Out Instructions

To access the In Person Opt Out form, log in to Skyward Family Access [here](#).

Once logged in, you will see links to the online form for each of your students. 1

You can also access the form by clicking the **Online Forms** link in the left rail. 2

The screenshot shows the Skyward Family Access interface. At the top left is the Skyward logo and the text "Family Access All Students" with a dropdown arrow. A notification banner at the top right says "You have unread messages" with a gear icon. On the left is a navigation rail with items: Home, Online Forms, Calendar, Gradebook, Attendance, Student Info, Schedule, Test Scores, and Fee. The main content area displays a notification titled "An Online Form is now available to fill out" with a red exclamation mark icon. The notification text reads: "In Person Learning Opt Out is now available to fill out at SARAH E. RAYMOND, yet has not been completed for [redacted]. It is due by 10-01-2020. Fill out Online Form for [redacted]". Below this, another notification reads: "In Person Learning Opt Out is now available to fill out at Washington Elementary School, yet has not been completed for [redacted]. It is due by 10-01-2020. Fill out Online Form for [redacted]". Below the notifications is a section titled "Transition to In-Person Learning" with a profile picture icon, a message icon, and the date "Thu Sep 24, 2020 4:20pm". A red box with the number "1" points to the "Fill out Online Form" link in the second notification. A red box with the number "2" points to the "Online Forms" link in the left navigation rail.

After clicking the link, you will see the In Person Opt Out Form.

Choose Full Remote or In Person from the drop-down. 1

Type your name in the **Parent/Guardian Name** box. 2

Click **Complete Step 1 and move to Step 2** at the bottom OR **Next Step** on the right. 3

The screenshot shows the 'In Person Learning Opt Out' form for Washington Elementary School. The page header includes the Skyward logo and 'Family Access' on the left, and 'My Account', 'Email History', and 'Exit' on the right. A left sidebar contains navigation links: Home, Online Forms, Calendar, Gradebook, Attendance, Student Info, Schedule, Test Scores, Fee Management, Portfolio, Skylert, and Login History. The main content area is titled 'In Person Learning Opt Out' and includes a school selection dropdown (Washington Elementary School), a 'Print' button, and a 'View Full Screen' button. The primary heading is 'Step 1. In Person Learning Opt Out/El formulario de retirar del aprendizaje en persona (Required)'. Below this is the sub-heading 'District 87 Transition to In Person Learning / La transición al aprendizaje en persona del Distrito 87' and a link to 'www.district87.org/covid'. A dropdown menu for 'The choice for my student is/La selección para mi estudiante es' is highlighted with a red box and arrow labeled '1'. The 'Parent/Guardian Name:' text box is highlighted with a red box and arrow labeled '2'. At the bottom, a 'Complete Step 1 Only' button is highlighted with a red box and arrow labeled '3'. A right sidebar shows a progress indicator with '1. In Person Learning Opt Out/El formulario de retirar del aprendizaje en persona' selected and '2. Complete In Person Learning Opt Out' below it, along with 'Previous Step', 'Next Step', and 'Close and Finish Later' buttons.

On the next step, click **Submit In Person Learning Opt Out Form.** 1

In Person Learning Opt Out

██████████ (Bent Elementary School) Print

Step 2. Complete In Person Learning Opt Out (Required)
By completing In Person Learning Opt Out, you are confirming that the Steps below have been finished.
Are you sure you want to complete In Person Learning Opt Out for OSCAR?

Review In Person Learning Opt Out Steps

Step 1) **In Person Learning Opt Out** Completed 09/24/2020 1:31pm

Guardian Name: ██████████ Guardian Address: ██████████

Submit In Person Learning Opt Out ← 1

1. In Person Learning Opt Out
✓ Completed 09/24/2020 1:31pm

2. Complete In Person Learning Opt Out

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

If you have any questions, please contact your building principal or email registration@district87.org.