May 19, 2020

Dear Class of 2020,

As our Drive-Through Graduation gets closer, I wanted to pass along some important reminders. In order to make the most of this historic graduation ceremony for the Class of 2020, please be sure to read all information and follow the expectations set forth:

- Please arrive in only **ONE** vehicle (per graduate) – with no more than **4** other family members. Family members **MUST** stay in the vehicle **AT ALL TIMES**.
- The Drive-Through Graduation Ceremony will take place in the student parking lot at BHS (east side of North Gym).
- Please arrive as close to your start time as possible – proceeding into the southeast student lot. If you arrive early, you will be directed to the staff lot (west side of North Gym) until your graduation time arrives.
- Once you arrive, please stay in your vehicle until a BHS staff member directs you to exit your vehicle.
- Once you are at the podium – your name will be read and then you will walk to a table to get your diploma. After receiving your diploma, you will proceed to the photo station and have your graduation picture taken.
- After your picture is taken, you will re-enter your vehicle and exit the student lot, heading north through the BACC parking lot.

We have assigned the following times, by alphabet, for you to come to BHS:

<table>
<thead>
<tr>
<th>Last Name Starts With</th>
<th>Drive-Through Grad Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>A – C</td>
<td>9:00 am – 10:30 am</td>
</tr>
<tr>
<td>D – I</td>
<td>10:30 am – 12:00 pm</td>
</tr>
<tr>
<td>J – N</td>
<td>12:00 pm – 1:30 pm</td>
</tr>
<tr>
<td>O – R</td>
<td>1:30 pm – 2:30 pm</td>
</tr>
<tr>
<td>S – Z</td>
<td>2:30 pm – Until finished</td>
</tr>
</tbody>
</table>

Please bring the following items with you to be collected while you are at BHS:

- Your BHS Laptop – Use the labels we mailed home last week to put on your laptop.
- Any textbooks or library books you have - Please place these items in a plastic bag. Please place a label on the outside of the plastic bag.
Each graduate was mailed a graduation card that includes their name and assigned time. Please bring this card with you, as this will be your access into the Drive-Through Graduation.

Other notes/reminders:

- For your safety and the safety of others, please wear a mask. You will be able to remove the mask for your graduation picture.
- This is a NO-CONTACT ceremony; please do not touch or interact with other classmates while at BHS.
- The graduation speeches are being aired on local radio stations Cities 92.9 at 12:00 pm. Feel free to share this information with family and friends.
- We welcome you to decorate your vehicle using items provided by BHS and the Class of 2020.
- We typically mail the actual diploma to your home address later in June. We hope to have your diploma at the ceremony on May 24th, but if we don’t – we will give you your diploma cover on May 24th and mail the diploma at a later date (as we normally do).
- This Drive-Through Ceremony is OPTIONAL. If you choose not to participate, your BHS diploma will be mailed home.
- If you were a December 2019 graduate and you’ve already received your diploma – your still welcomed to attend the Drive-Through Graduation on May 24th.
- There will be NO restroom facilities available while here at BHS.
- Please do not decorate your graduation cap. Also, graduates can only wear BHS distributed graduation cap, gown, stole and chords. Other items are NOT allowed.

If you will NOT be participating in the Drive-Through Graduation, please plan to return your laptop and/or textbooks-library books at BHS on May 27-May 29 at the BHS Main Office.

Considering that this is not our traditional graduation ceremony, we ask that everyone involved be very patient when you arrive at BHS. Our goal on May 24th is to provide every member of the Class of 2020 a time to be celebrated by both our school and their family. It is also very important that our ceremony meets all social distancing guidelines outlined by the Governor of Illinois, the Illinois State Board of Education and District 87. Adhering to the expectations outlined in this letter is very important.

As the Principal of BHS, I am very proud of each member of the Class of 2020 and very much look forward to celebrating with you on May 24th.

If you have questions, please do not hesitate to contact me via email at mooret@district87.org.

Sincerely,

Tim Moore
Principal, BHS